

UNIVERSITY ABC IDENTIFICATION ROAD MAP (EXAMPLE DOC)



I. EXECUTIVE SUMMARY

This section summaries our vision of our current state and where we want to be in 3 to 5 years.

II. SCOPE OF DOCUMENT

This section describes the purpose and scope of this document.

III. OUR EXISTING TECHNOLOGY AND INFRASTRUCTURE

This section describes what our current technology and infrastructure consists and how we got here.

EXAMPLES

- a. Background and Introduction
- b. Current Campus Card and Reader Technology
- c. Current Transaction Systems and Sub-systems
- d. Current Card Issuance Technology
- e. Current Door Access Technology
- f. Current Door Lock Technology
- g. Current Biometric Technology
- h. Others?

IV. OPPORTUNITIES FOR IMPROVEMENT

This section describes areas we believe need to improve the campus experience for students, faculty and staff – and enhance security to provide a safer environment.

- a. Areas to improve our security

- b. Areas to improve our client service levels
- c. Areas to improve our client convenience
- d. Area to improve revenue for campus

V. EMERGING TRENDS AND TECHNOLOGIES

Education is key to facilitation of innovation, therefore this section describes current technology trends and directions. The goal is to layout clearly what technology choices are in front of us (but not what choices we should make).

- a. Mobile Credential Trends and our Choices
- b. Card Technology Trends and our Choices
- c. Card Security Trends and our Choices
- d. Biometric Technology Trends and our Choices
- e. Card Office Trends and our Choices
- f. Others?

VI. CAMPUS IDENTITY ROADMAP

This section explains the technology migration we need in all the key areas of our campus identification infrastructure. Even if we cannot say exactly what technology we want to use, we at least give a fixed time-line to analysis our options and make decisions.

- a. Standards, Policy and Procedures
- b. Card and Reader Technology Road Map and timelines
- c. Transaction System Road Map and timelines
- d. Biometrics Road Map and timelines
- e. Card Printing Road Map and timelines
- f. Others?

VII. MOVING FORWARD

This section pulls together all the recommendations and action items that need to take place to continue to nail down a clear and positive path for our institution.

- a. Summary of Recommendations
- b. Summary of Timelines
- c. Next Steps

EXAMPLE